

Government & Industry Relations Manager – U.S. Mortgage Insurers

U.S. Mortgage Insurers seeks a talented and entrepreneurial Government & Industry Relations Manager to support its government relations team and members, conduct outreach and advocacy among stakeholders, perform research and contribute to the association's thought leadership offerings. This position will address policy deliberations that could impact the organization and industry as well as overall trends in the housing finance marketplace.

Duties and Responsibilities:

- Monitors and prepares written reports on congressional actions including hearings, markups, and floor debates.
- Provides written analysis of testimony, hearings, reports, and data issued by congressional bodies, government agencies, trade associations, and think tanks.
- Prepares substantive research on a wide range of developments that could impact policy debates affecting the organization.
- Conducts research and analysis that supports the organization's policy agenda.
- Engages with senior leadership of the trade association to execute organization and industry advocacy priorities.
- Monitors hearings, testimony and reports issued by government agencies, think tanks and interest groups that impact the organization's policy agenda.
- Conducts research on emerging technologies and financial instruments that may impact the housing finance industry or policy environment.
- Engages with key stakeholders including policymakers and staff on Capitol Hill, regulatory agencies and third-party stakeholders on issues of importance to the industry.
- Supports collaborative industry efforts (both internal- and external-facing) in conjunction with organization leadership.
- Provides support for various communications and publications produced by the government relations department and databases used by the department.
- Provides support for public events sponsored by the organization as needed.
- Some travel required.

Requirements:

- Bachelor's Degree in History, Political Science, Economics, Communications or other related area
- 2-5 years of experience in the policy arena; working knowledge of the legislative process, policy experience either as an intern or as a paid staff member in a Congressional office, trade association, agency or think tank
- Excellent verbal and written communication skills required
- Analytical skills required to prepare written analysis on various policy developments
- Knowledge of the housing, banking industry or capital markets a plus
- Proficiency in using a variety of computer software applications, especially Microsoft Office
- Experience with data visualization platforms a plus
- Ability to efficiently manage, coordinate and monitor multiple projects at multiple stages
- Ability and proficiency working with, managing and cultivating relationships with both internal and external stakeholders. Ability to communicate and collaborate with numerous members.

Location:

This position is located in Washington, D.C.

Note: This position currently allows for flexible telework during the COVID-19 pandemic.

Equal Opportunity Employer and takes employment action without regard to race, religion, color, sex, national origin, age, disability, veteran's status, ancestry, or sexual preference.

Please send a resume, cover letter including salary requirements, and writing samples to:

careers@usmi.org